

The Ranworth Surgery

**Patient Participation Group (PPG)**

**“THE PATIENT’S VOICE”**



**PPG Meeting held at the Meeting Room, Kennedy Way Medical Centre  
at 2pm on February 2<sup>nd</sup> 2023**

**Present:**

Keith Beaman	<b>KB</b>	Chairman Ranworth PPG
Monica Beaman	<b>MB</b>	PPG Member
Rosemary Fellowes	<b>RF</b>	PPG Member
Gary Fellowes	<b>GF</b>	PPG Member
Steve Cole	<b>SC</b>	PPG Member (Deputy Chairman)
Carol Cannon	<b>CC</b>	PPG Member
Tony Cannon	<b>TC</b>	PPG Member
Mick Greenslade	<b>MG</b>	PPG Member
Rumaan Malik	<b>RM</b>	Digital and Transpositional lead for the PCN
Jane O’Shea	<b>JO</b>	Ranworth Practice Manager

<b>ITEM</b>		<b>ACTION</b>
<b>1.0</b>	<b>Welcome:</b> K.B. welcomed everyone to the meeting, and he introduced Rumaan Malik	
<b>2.0</b>	<b>Apologies:</b> K.B. registered the names of Christine Frahm (CF) <b>Post Meeting:</b> Debbie Glasby	
<b>3.0</b>	<b>Acceptance of the Minutes of the previous meeting on Sept 22nd 2022.</b> The minutes were accepted as a true record.	<b>ALL</b>
<b>4.0</b>	<b>Ranworth Primary Care Network (PCN)-information update - By Rumaan Malik- PCN Digital and Transformation Lead</b>  The PCN covers Ranworth, Caradoc, Green Elms, Kennedy Way and Nayland Drive practices.  RM oversees PCN Staff (including Pharmacists, GP Assistants and Clerical staff). His role is:  a) Digital – How we can use technology to improve efficiency and Patient Care (using text messaging for referrals and letters) – Looking at software tools to reduce staff workload, to improve patient care and to monitor medications.	<b>RM</b>

	<p>b) Transformation – Enhanced Access (Evenings and Saturdays).</p> <ul style="list-style-type: none"> <li>- Performance Indicators Investment and Impact Fund</li> <li>- Patient Health</li> <li>- Project Markers</li> <li>- Pro activities (Social Prescribing, Weight Management, and high Frequency users).</li> </ul> <p>Care Co-ordination – Admin at Hospital</p> <ol style="list-style-type: none"> <li>1) End of Life Care</li> <li>2) IIF Flu Clinics</li> <li>3) Care Homes- supply Clinicians where there is a high demand.</li> </ol> <p>GP Assistants (there are 3 in place) take bloods, do ECG’s, BP, Urine tests, History taking, process post and chase referrals.</p> <p>Additional roles are funded by NHS England.</p> <p>RM has Bi-weekly meetings with the ICB and is in regular contact with Neighbourhood and Place Level (Community Cardiologist and Community Mental health) and links between Social Care and the Hospitals</p>	<p style="text-align: center;"><b>RM</b></p>
<p><b>5.0</b></p>	<p><b>Matters Arising</b></p> <p><b>A) Lung Health Pathway Update.</b> The aim is to see 25,000 patients to detect lung disease. Catherine Hutchinson offered to link in. Ranworth has been selected to be a part of a pilot group. Asymptomatic patients between the ages of 55 and 74 will be contacted for screening. It is expected that 2% of patients seen will have significant lung disease. Tc expressed concern that with present waiting list would they be able to cope with the additional workload created by the screening.</p> <p><b>B) Covid Booster Vaccination/Flu Update</b> Covid boosters were done externally, but there are still a lot of patients going down with the virus. Flu Vaccinations are taking place as normal, if somewhat later than in previous years. Strep A injections were in high demand before Christmas and there was a run on paediatric anti-biotics. JO stated that things were much quieter now.</p> <p><b>C) New Confidential agreement for PPG Members.</b> All PPG members at the meeting are now signed up.</p>	<p style="text-align: center;"><b>KB/JO</b></p> <p style="text-align: center;"><b>KB</b></p>

	<p><b>D) Ranworth Times Winter 22/23</b></p> <p>Because of the impending CQC inspection publication was delayed so that the CQC report could be included, but the inspection has not as yet taken place, and so publication has been delayed.</p> <p>The next edition should contain a list of staff changes, and an article on Self-Care.</p>	JO/KB
6.0	<p><b>Tendring PPG Liaison Group</b></p> <p>The group appears to be falling apart, the Chairman has resigned, and it appears that the ICB is not interested in input from this group.</p>	KB
7.0	<p><b>Additional Access to Patient's Records</b></p> <p>Since 1<sup>st</sup> November patients can apply for Accelerated Access, this will give them full access to cover code information, full test results, consultation notes and other documents.</p> <p>CC Raised the question of the issue of a deprivation of liberties being considered where full access to information was denied where this was thought to be in the best interest of the patient.</p> <p><b>Post meeting note:</b> CC stated, Here is the appropriate section of the 'Data Protection Act</p> <p>Can a person be denied access to their health records? Under <a href="#">Schedule 3 of the Data Protection Act 2018</a> there are certain circumstances in which full access to a patient's health record may be denied. These include cases where the release is likely to cause serious harm to the physical or mental health of the patient or another individual.</p> <p>Prior to release, the data controller for the records should consult with either a health professional responsible for the individual or someone with the experience and qualifications to advise accordingly.</p> <p>CC. Also stated. This is subjective and it would appear that this has not been tested in a court of law. The situation may be different with the introduction of LPS's under Article 5.1 of the ECHR</p>	JO/KB
8.0	<p><b>Staff and Patient Communications Update</b></p>	

	<p>The recent text that was sent out did help to reduce the abuse that Ranworth staff were subjected to for a while, but the abuse is continuing. JO gave some horrific examples of the abuse that staff were subjected to on a regular basis</p>	<p>KB/JO</p>
<p>9.0</p>	<p><b>Development of new Surgery at Clacton Hospital</b></p> <p>Dr Faruk Shamshad (FS) joined the meeting at this point to say that he had no news of the new premises on the Clacton Hospital. Plans have been in place for 7years, with three major changes, but since the ICB have taken over there have been no further developments, and he feels that no news is bad news. There has been no official notification as to what is happening, nothing is moving forward, and Mental Health are still in the building which was to be converted into the new Ranworth Practice.</p> <p>In 2011 there were 7000 patients at Ranworth Surgery, this has now increased to over 9000 and is expected to reach 10,000 in the near future as the practice is not permitted to close its patient list because of patient choice.</p> <p>The present building is not big enough or suitable for this number of patients, there is not enough room for the additional staff required.</p> <p>The situation could become a lot worse when the contracts for the practices at Caradoc, Green Elms, Kennedy Way and Nayland Drive come to an end in January 2026, and many of the 15000 patients involved may decide to move to Ranworth Surgery.</p> <p>The PPG decided that they should urgently contact our local MP, Mr Giles Watling, to make him aware of the situation and the need to move to bigger suitable premises. Also that FS had found suitable premises locally and had offered to fund the new premises himself, but was told that this was not permitted as suitable premises had been identified at the Clacton Hospital site. PPG would also write to ESNEFT, the ICB and to NHS England expressing their concern at the present situation and their grave concerns about the future.</p> <p><b>Post meeting note:</b> An initial meeting took place on Tuesday 14<sup>th</sup> Feb with Giles Watling MP, Dr Shamshad and two PPG members TC and CC.</p> <p>Also, a letter summarising the PPG member's concerns about the development of a new surgery has been sent to</p>	<p>FS/ALL</p>

10.	<p>Giles Watling MP with copies to Mr Ed Garratt (SNEE), Dr F Shamshad, and JO.</p> <p><b>Any Other Business</b></p> <p>The last Clinical Quality Commission (CQC) Practice Review was carried out in 2018, but there have been monthly virtual reviews taking place during Covid. The next on-site was expected at the end of last year but still has not happened. The Practice is preparing for it and it would be a possible opportunity to get updated should the review take place.</p>	JO
11.	<b>Date and venue of Next Meeting: To be decided</b>	JO/KB

**Reply to: PPG Chairman – Email: [ppgranworthsurgery@gmail.com](mailto:ppgranworthsurgery@gmail.com)**